

Ficomm Java Applet Instructions

1. connect microphone
USB cable to computer



2. go to https://ficomm.net in any web browser

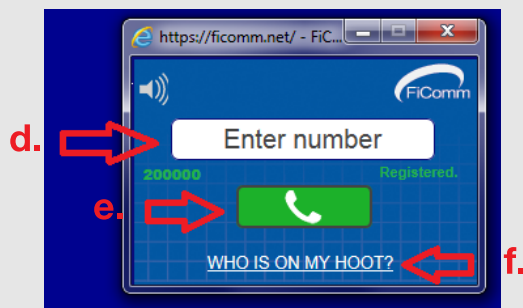
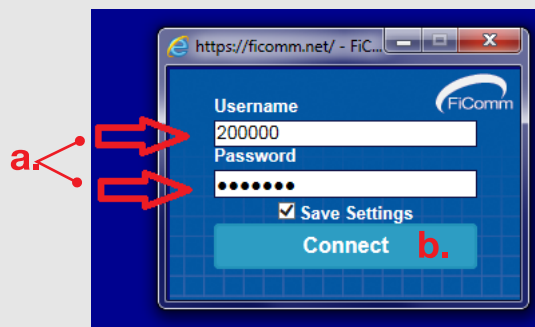


Enter your
Subscriber
Login &
Password

3. Select desired connection



- 4a. Enter Username/Password of your Applet Account
- 4b. Click "Connect"
- 4c. At this point you may be asked to allow Java. Do so.



5. Type the desired destination into the text box (d.) and click the "Call" Button (e). You will be provided a list of valid entries. This box is also self-filtering by destination name. You may start typing the name associated with the desired connection. When a match or matches are found, a list of valid destinations will be displayed. Continue to enter characters until your connection appears. Select it and the text box will be auto populated with the correct number.

6. Clicking on "WHO IS ON MY HOOT?" (f.) will pop up a window displaying a list of users currently active on your departmental "hoot". You may leave this window open and use the "Refresh" button (g.) to reload the active users list.

*** IMPORTANT! ***

PLEASE REMEMBER TO DISCONNECT ANY ACTIVE CONNECTIONS BEFORE CLOSING MAIN APPLICATION WINDOW!! FAILURE TO DO SO WILL CAUSE ENCRYPTION ERRORS THE NEXT TIME YOU LOGIN. PLEASE CONTACT FiComm SUPPORT TO RESOLVE THIS ISSUE - SUPPORT@FICOMMNET.COM

